



Lockbox Processing Addendum

This Lockbox Processing Addendum (the “**Lockbox Terms**”) will apply to and become effective upon Merchant’s use of lockbox and remittance processing services (“**Services**”).

These Lockbox Terms supplement the Master Payment Services Agreement (“**Agreement**”) between Vantage Card Services, Inc. (“**Vantage**”), and the business entity (“**Merchant**”) set forth on the Merchant Application form (“**Merchant Application**”). Capitalized terms used but not defined in these Lockbox Terms will have the definitions ascribed to them in the Agreement.

The Services are Third Party Services provided by Vantage and, other than as supplemented by these Lockbox Processing Terms, all other provisions of the Agreement will remain in full force and effect.

The lockbox and remittance processing services are only being offered in conjunction with check scanning services offered by Profit Stars (“**Provider Partner**”) pursuant to the [Check Scanning Addendum](#) and may not be used separately from that addendum.

1. Lockbox Processing Services

Vantage Role. Vantage will assist in and convey all pertinent technical information for account setup and operations. Vantage will assist and provide documentation and information regarding data necessary for implementation and operation. Vantage shall establish a meeting with the Merchant for implementation questioning, to establish all pertinent information for account setup and requirements for Merchant on an as needed basis.

Merchant Role. Merchant shall provide Vantage and its service provider with all pertinent information relating to Merchant to allow for the setup and operations of the lockbox services.

NO LIABILITY FOR LOST MAIL. Merchant understands and agrees that the lockbox and remittance processing services provided hereunder begin when the Merchant’s customers’ payments are delivered by the U.S Postal Service to the P.O. box established to receive such payments. Vantage shall not be responsible for or have any liability for any mail that is not timely or properly delivered to the required P.O. box.

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